

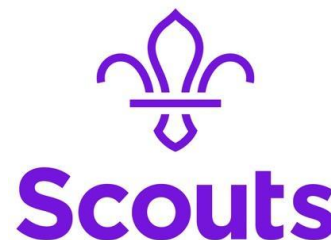
# 1<sup>st</sup> ABBOTS LANGLEY SCOUTS

3<sup>rd</sup> North Watford

Registered Charity: 302611

Headquarters: 21-23 Langley Road, Abbots Langley, Hertfordshire, WD5 0EH

[www.abbotslangleyscouts.org.uk](http://www.abbotslangleyscouts.org.uk)



Minibus enquiries : Jeremy Bishop @ [Transport@abbotslangleyscouts.org.uk](mailto:Transport@abbotslangleyscouts.org.uk)  
or telephone 07957 391267

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## Terms and Conditions

### The Insurance - Terms and Conditions

- The minibus is covered by an insurance policy provided by 1st Abbots Langley Scout Group. The hirer is liable for the insurance policy excess (£150) in the event of any claim arising from their use of the vehicle and a deposit cheque in that amount will be required at time of booking and retained in the event of any accident until the insurance outcome is determined.
- The minibus is not to be used for any purpose other than the transportation of people. **The insurance does not cover carriage of goods for Hire or Reward.**
- Travel over/in rough terrain, river beds, etc. is strictly prohibited. The only exception to this rule will be access to recognised camp sites.
- Failure to comply with any of the above could result in user bearing all costs of any claims made

### The Costs

- All bookings are subject to a deposit which is payable in advance. Your booking cannot be confirmed until this deposit has been paid in full. It is preferred that the deposit is paid by cheque payable to 1st Abbots Langley Scouts and hire costs via BACS transfer. Details are on the booking form. Where this is not possible a cheque may be accepted, please discuss with the transport coordinator.
- Hire Charges outside of 1st Abbots Langley Scout Group
  - Evening rate - £25 (up to three hours)
  - Day rate - £50
  - Weekend rate - £100 (Friday PM – Sunday PM)
  - Long weekend (3 days) - £125
  - Long weekend (4 days) - £150
  - Week - £250
  - Trailer £10 per day £25 per weekend or £50 Per week.
- If any key is lost whilst the minibus is on hire, 1st Abbots Langley Scout Group will do all they can to provide a replacement, but the cost of replacing the lost key will be taken from the hirer's deposit.

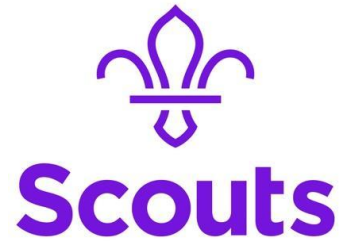
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## The Drivers

- All drivers to have a clean licence
- You passed your driving test before 1st January 1997 or you have a minibus licence.
- There must be a period of 2 years since passing test
- If being used to drive children of a Scout Group then the driver must have passed the District Driving Assessment – please ask for details
- Drivers must be aged between 21 and 70 years old on the day the hire commences
- You're driving on a voluntary basis and the minibus is used for social purposes by a non-commercial body
- You're not towing a trailer unless you hold the D1 + E category on your licence.
- If you or any drivers have had any accidents or convictions or points in the last 5 years you must declare these on the booking form.
- An in-date electronic copy driving licence of all drivers must be provided before the hire commences. Details of how to obtain this can be found here <https://www.gov.uk/view-driving-licence>
- It is expected that each journey will have a second driver as a passenger within the vehicle.
- It is required that a second adult be in the bus as a passenger when it is used to transport young people.

## The Minibus

- Before the hire commences the general condition of the vehicle must be agreed between an appointed person on behalf of 1st Abbots Langley Scout Group and the hirer by way of a brief inspection of the vehicle with any existing damage noted.
- After the vehicle is returned a further inspection will establish whether there has been a change in the vehicle's condition. The hirer will be liable for any damage to the vehicle during the period of hire.
- The vehicle will be handed over to the hirer with a full tank of (diesel) fuel it must be returned in the same state, if this is not the case the cost of fuel plus £10 admin fee will be taken from your deposit.
- The hirer is responsible for maintaining correct oil, water and other fluid levels, and correct tyre pressures, during the period of the hire.
- The hirer is responsible for ensuring the mileage log is kept up to date, and that all daily checks are carried out whilst on hire.
- The hirer will be liable for the cost of replacing a tyre if it is damaged beyond repair due to kerbing, or being driven on whilst it is flat or punctured.
- The hirer is responsible for keeping the vehicle clean and returning it clean: all rubbish must be removed from the vehicle before the end of the hire. Failure to do so may result in a £30 surcharge being added to the hirer's invoice.

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- Any parking/speeding, traffic violations or congestion charges are the sole liability of the hirer or driver at the time of offence (a diary is provided to record who is driving and when). 1st Abbots Langley Scout Group will pass all information of our hirers on to the relevant authorities for them to collect fees or fines.
- Any accident or damage to the vehicle must be notified to 1st Abbots Langley Scout Group as soon as possible. The cost of any damage not covered by the insurance will be recoverable from the hirer.
- Engine damage resulting from the wrong type of fuel being used while on hire will be the responsibility of the hirer, who will have to pay the full repair costs.
- Smoking is **not** permitted in the vehicle.
- The consumption of alcohol is **not** permitted.
- It is the responsibility of the hirer to ensure that the bus is used and driven legally and with consideration for others at all times.
- When the vehicle is empty of passengers (and driver) all doors must be locked and windows secured. If the vehicle is stolen or damaged because the driver has not complied with this requirement our insurers will not pay out and action will be taken to recover our loss from the hirer.
- All hirers of the vehicle must hold a section 19 minibus permit to exempt them from PSV/PCV requirements and must display it in the vehicle during use. Permits apply to the organisation hiring the vehicle, not to the vehicle itself, so you must have your own. By exemption of 1st Abbots Langley Scout Group who can use the permit in the minibus.

Details here of how to obtain your section 19 permit

[Section 19 Minibus permits | Scouts](#)

<https://www.gov.uk/government/publications/section-19-and-22-permits-not-for-profit-passenger-transport/section-19-and-22-permits-not-for-profit-passenger-transport>

- The cost of any emergency repairs necessary during use, must be authorised by the 1st Abbots Langley Scout Group Transport Coordinator prior to the work being undertaken. You will be reimbursed upon production of a receipted invoice.

Please call Jeremy Bishop on 07957 391267 or Richard Gabriel on 07860 663929